



Emergency Food and Shelter Program Key Dates for Phase 38

The National Board sets key program dates during the course of each phase in an effort to ensure funds are released in a timely manner to eligible Local Boards and their LROs. **All dates are subject to change and may be changed unilaterally by the National Board, as needed**, including submission of Local Board Plans, Second Payment Requests, EFT enrollment, and Final Reports. Local Boards will be notified of changes via email, as necessary. **The failure of Local Boards and LROs to adhere to the key program dates may result in the loss of funds.**

ITEM	KEY DATE																								
Phase 38 Local Board Plan due to National Board	<p>February 5, 2021 for jurisdictions qualifying via the National Board’s funding formula.</p> <p>Date Varies for State Set-Aside Committee funded jurisdictions. A date will be noted on each jurisdiction’s Local Board Plan. The date will also be specified on the Local Board Certification.</p>																								
Phase 38 State Set-Aside Committee Plan due to National Board	<p>February 5, 2021 for State Set-Aside Committee plan. However, State Set-Aside Committees have flexibility in the submission of committee plans. To ensure funds are awarded to jurisdictions reflecting the highest need or impact due to recent changes, the Committee plan may be submitted after the due date, as necessary.</p>																								
Phase 38 Begin Spend Date	<p>January 1, 2020 for all jurisdictions</p>																								
<p>Final Report Due</p> <p>Spending Period End Date Options</p> <p>(The jurisdiction’s selected end date is listed on the Phase 38 Local Board Plan. The jurisdiction’s end date is also printed on each LRO’s payment letter notification.)</p> <p>Local Boards failing to select a spending period end date will automatically end on October 31, 2021.</p>	<p>Below are the Spending Period End Date options available for Phase 38. The end date selected by the Local Board will apply to all LROs in the jurisdiction and it is the last day that LROs can make purchases.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">January 31, 2020</td> <td style="width: 33%;">September 30, 2020</td> <td style="width: 33%;">April 30, 2021</td> </tr> <tr> <td>February 28, 2020</td> <td>October 31, 2020</td> <td>May 31, 2021</td> </tr> <tr> <td>March 31, 2020</td> <td>November 30, 2020</td> <td>June 30, 2021</td> </tr> <tr> <td>April 30, 2020</td> <td>December 31, 2020</td> <td>July 31, 2021</td> </tr> <tr> <td>May 31, 2020</td> <td>January 31, 2021</td> <td>August 31, 2021</td> </tr> <tr> <td>June 30, 2020</td> <td>February 28, 2021</td> <td>September 30, 2021</td> </tr> <tr> <td>July 31, 2020</td> <td>March 31, 2021</td> <td>October 31, 2021</td> </tr> <tr> <td>August 31, 2020</td> <td></td> <td></td> </tr> </table> <p>Final Report is due December 15, 2021.</p>	January 31, 2020	September 30, 2020	April 30, 2021	February 28, 2020	October 31, 2020	May 31, 2021	March 31, 2020	November 30, 2020	June 30, 2021	April 30, 2020	December 31, 2020	July 31, 2021	May 31, 2020	January 31, 2021	August 31, 2021	June 30, 2020	February 28, 2021	September 30, 2021	July 31, 2020	March 31, 2021	October 31, 2021	August 31, 2020		
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LROs’ Interim Report/Second Payment Requests due to National Board	Not later than October 15, 2021																								

ITEM	KEY DATE
EFT enrollment form for <u>new</u> LROs	Newly funded LROs must sign up for EFT not later than <u>September 30, 2021.</u>
Adding a new LRO	If an LRO has NOT previously been funded in the current phase, it may not be added for funding after <u>September 30, 2021.</u> (This also applies when reallocating funds.)
Local Board Reallocation Requests due to the <u>National Board</u>	Not later than <u>October 15, 2021</u>